



1. After registration in the Spring and until the end of the school year, students may change their course request at any time with their counselors and do not need further permission to alter their schedule for the next year.
2. During the first four weeks (approximately the end of August) of the first semester students will be allowed to drop an AP course but require conferences and signatures from the following persons:
  - a. Parent/Guardian
  - b. AP Coordinator
  - c. Counselor
  - d. Kaiser High School Administrator
3. After the fourth week of the first semester, students will NOT be allowed to drop an AP course for the remainder of the semester. Starting second semester, students will have only 5 days to drop their currently enrolled AP class.<sup>1</sup>
4. Transfer grades for work completed will be provided to the new teacher after exiting the course.

1. Students are required to pay a fee of \$5 per AP exam they register for.
  2. Payment is due to the school bookkeeper, Ms. Shirle Brancato, by March 15, 2024.
  3. If a parent/guardian is unable to meet these requirements for financial reasons, they will contact the AP Coordinator immediately to set up a conference with administration.
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*(Student name)*

I, \_\_\_\_\_ have completely read the AP Contract and agree to the conditions outlined above. I understand and acknowledge the process for enrolling and dropping an AP course. I understand and acknowledge that my AP Exam fee will be \$5 per AP course and the balance is to be paid by March 15, 2024. I understand and acknowledge the rigor of an AP course is equivalent to a typical college course.

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*(Parents/Guardians name)*

I, \_\_\_\_\_ have completely read the AP Contract and agree to the conditions outlined above. I understand and acknowledge the process for my child's enrollment and dropping an AP course. I understand and acknowledge that my child's AP Exam fee will be \$5 per AP course and the balance is to be paid by March 15, 2024. I acknowledge that I will provide additional support to my child as they undertake the rigorous AP curriculum and help when necessary.

